

**From:** [Wallace G. Davis](#)  
**To:** [James Russell](#)  
**Cc:** [Wallace G. Davis](#); [Chris J. Menzies](#)  
**Subject:** RE: GMU-1763-22  
**Date:** Tuesday, October 17, 2023 3:39:24 PM

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Hi James,

We are in agreement with extending the contract for another 3-year period.

Thank you!

Wally

**Wallace Davis | Partner**

Attain Partners

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**From:** James Russell <[jrussell@gmu.edu](mailto:jrussell@gmu.edu)>  
**Sent:** Tuesday, October 17, 2023 3:02 PM  
**To:** Wallace G. Davis <[wgdavis@attainpartners.com](mailto:wgdavis@attainpartners.com)>  
**Subject:** GMU-1763-22

Good Afternoon:

You were awarded a contract (copy attached) as the result of the subject Request For Proposals. Period of performance for phases 1-4 ended June 30, 2023. However there is a renewal option for one (1) three (3) year period from July 1, 2023 – June 30, 2026. While this contract should have been renewed July 1, 2023 the Contract Administrator left Mason and this was not renewed on time. With your agreement we would like to renew the contract, in accordance with the original terms and conditions, for the period July 1, 2023 – June 30, 2026 for any possible services we may require in the future.

If you are in agreement please respond in the affirmative and no further paperwork will be required.

Thank you.

James F. Russell  
Purchasing Director

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