

**From:** [Contract Evaluation](#)  
**To:** [Davena Reynolds](#)  
**Subject:** Contract Evaluation Complete  
**Date:** Monday, March 30, 2026 12:38:24 PM

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Hello Davena Reynolds,

Jenny Everett has evaluated Contract# GMU-1760-22, ICA Transportation Services.

1. Vendor's Adherence to Deliverables from Contract: 3
2. Number of complaints by You/ end users of the contract: 1
3. Vendor responsiveness in addressing deficiencies: 3
4. Please advise how you ensure compliance with contractual pricing: I review each and every invoice.

Comments: Business office reviews invoices

5. The vendor is strictly adhering to contractual pricing: Yes  
Comments: They increased fuel surcharge. It was in contract but wanted to note

6. If this contract contains a signing bonus, commission, or any other type of revenue, including any bonus product or services, has the vendor made all payments due to Mason?:  
Yes

Comments: We constantly have to send multiple emails to get our sponsorship payment

7. Due to a variety of reasons, term contracts might become less favorable to Mason over time. Would you like to allow the current contract to expire, renew it, or have the Buyer contact you about going out for bid early?

Contract End: 6/30/2027

Next Renewal: Academy Express, LLC

Go out for bid

Comments: RFP needed soon