



Purchasing Department
4400 University Drive, MS 3C1, Fairfax, VA 22030
Phone: 703.993.2580; <http://fiscal.gmu.edu/purchasing/>

August 23, 2024

John Lord
4imprint, Inc.
949 N. Broadway
Knoxville, TN 37923

**Subject: Contract Renewal GMU-1857-23-01, Promotional Items, Screen Printing and Embroidery
Renewal (1) of 4**

Dear John Lord:

As you are probably aware, our current subject contract will expire on August 31, 2024. At this time George Mason University would like to renew the above contract at the current terms, conditions and price schedule for an additional one-year period. The renewal period shall be September 1, 2024 to August 31, 2025. There will be three (3) one-year renewal option remaining on the contract.

If you are in agreement, at your earliest convenience, please sign below. All other terms and conditions of GMU-1857-23-01 shall remain unchanged and in full force and effect.

If you have any questions or concerns, please contact me by email ssiddall@gmu.edu.

Sincerely,

Sara Siddall

Sara Siddall, CUPO
Strategic Sourcing Manager / Procurement Officer

4imprint, Inc.

A handwritten signature in black ink, appearing to read 'John P. Lord', written over a horizontal line.

(Signature)

John P. Lord
(Printed Name)

Chief Strategic Accounts Officer
(Title)

8/26/2024
(Date)

George Mason University

DocuSigned by:
James Russell
2F04E096677E40C...

(Signature)

James F. Russell
(Printed Name)

Director, Purchasing
(Title)

8/29/2024
(Date)