



Purchasing Department
4400 University Drive, MS 3C1, Fairfax, VA 22030
Phone: 703.993.2580; <http://fiscal.gmu.edu/purchasing/>

August 25, 2025

Jessie Cox
TK Promotions
2910 District Ave Ste 300
Fairfax, VA 22031

Subject: Contract Renewal GMU-1857-23-14, Promotional Items, Screen Printing and Embroidery Renewal (2) of 4

Dear Jessie Cox:

As you are probably aware, our current subject contract will expire on August 31, 2025. At this time George Mason University would like to renew the above contract at the current terms, conditions and price schedule for an additional one-year period. The renewal period shall be September 1, 2025 to August 31, 2026. There will two (2) one-year renewal options remaining on the contract.

If you are in agreement, at your earliest convenience, please sign below. All other terms and conditions of GMU-1857-23-14 shall remain unchanged and in full force and effect.

If you have any questions or concerns, please contact me by email ssiddall@gmu.edu .

Sincerely,

Sara Siddall

Sara Siddall, CUPO
Strategic Sourcing Manager / Procurement Officer

TK Promotions

George Mason University

Signed by:

10B25DC05E10444...
(Signature)

Wayne Vaughan

(Printed Name)

VP Sales and Marketing

(Title)

8/25/2025

(Date)

Signed by:

1F8CAB9002114BA...
(Signature)

Erin Rauch

(Printed Name)

Director, Strategic Sourcing, Purchasing

(Title)

8/25/2025

(Date)