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GEORGE MASON UNIVERSITY

Purchasing Department
4400 University Drive, MS 3C1, Fairfax, VA 22030
Phone: 703.993.2580; http://fiscal.gmu.edu/purchasing/

October 6, 2026

Matthew Thornton
Progress Printing Plus
2677 Waterlick Rd
Lynchburg VA 24502

Subject: Contract Renewal GMU-JR0815-23 - University Wide Printing Services Renewal (3) of 4

Dear Matthew Thornton:

As you are probably aware, our current subject contract will expire on October 31, 2026. At this time George Mason University would like to renew the above contract at the current terms, conditions and price schedule for an additional one-year period. The renewal period shall be November 1, 2026 to October 31, 2027. There will be one (1) one-year renewal option remaining on the contract.

As a condition of continued participation under the contract, vendors providing goods or merchandise bearing George Mason University names, trademarks, or logos must obtain and maintain an active license through the Collegiate Licensing Company (CLC). If your organization is not currently licensed, please begin the application process as soon as possible at https://clc.com.

Please note:

- Vendors are responsible for all CLC registration, licensing, and compliance costs.
- Licensed vendors must comply with University branding standards and CLC requirements, including artwork approval, insurance, and reporting obligations.
- Products bearing University trademarks are generally subject to a 10% royalty, which must be reported and paid through the CLC licensing program. Certain items may qualify for royalty exemptions, but reporting requirements still apply.
- Documentation of an active CLC license may be requested at any time.

While your contract is being renewed, your continued eligibility to provide products bearing University trademarks is contingent upon obtaining and maintaining the required CLC license. Failure to obtain or maintain the required license may result in suspension of orders involving University trademarks and could lead to termination of the contract.

If you have specific questions about the licensing process, please David Atkins, datkins1@gmu.edu.

If you are in agreement, at your earliest convenience, please sign on the following page. All other terms and conditions of GMU-JR0815-23 shall remain unchanged and in full force and effect.

Sincerely,

Sara Siddall

Sara Siddall, CUPO
Strategic Sourcing Manager

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George Mason University

DocuSigned by:
Clifford Shore
E1DA89EA373640A...
(Signature)

Clifford Shore
(Printed Name)

Chief Procurement Officer
(Title)

10/19/2026
(Date)

Progress Printing Plus

Signed by:
Matt Thornton
1F89AE120CE646E...
(Signature)

Matt Thornton
(Printed Name)

Accout Executive / Co-Owner
(Title)

10/14/2026
(Date)