



Purchasing Department  
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**IFB ADDENDUM NO. 1:**

Date: October 12, 2022  
Reference IFB #GMU-1840-23  
Title: Cleaning Supplies  
RFP Issued: September 30, 2022  
Proposal Due Date: **October 26, 2022 @ 2:00 PM ET**

The following changes are hereby incorporated into the aforementioned IFB:

**1. Proposal Due Date Change/ Extend**

Proposal due date will be changed from October 19, 2022 to **October 26, 2022 @ 2:00 pm ET**.

**2. Public Bid Opening**

There will be a public bid opening held on **October 26, 2022 at 2:15 pm ET** via Microsoft Teams. For an invitation to join the bid opening, please email Sara Siddall, [ssiddall@gmu.edu](mailto:ssiddall@gmu.edu) and James Russell, [jrussell@gmu.edu](mailto:jrussell@gmu.edu). An invite to the bid opening will be sent out no later than October 26, 2022 at 11:00 am ET.

**3. Attachment D Market Basket**

The Market Basket has been updated to reflect a more generalized description of the items and taken out the Product IDs. This is to allow for each vendor to enter their own products. Please follow the directions carefully that are listed on the Market Basket File.

I hereby acknowledge receipt of IFB #GMU-1840-23 Cleaning Supplies.

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SIGNATURE

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NAME (Print or typed)

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NAME OF FIRM

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DATE