

## Erin Rauch

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**From:** Meghan Reese <ographybmatbr@gmail.com>  
**Sent:** Tuesday, April 9, 2019 3:22 PM  
**To:** Erin Rauch  
**Subject:** Re: Negotiations: RFP GMU-1555-19, Photography/Videography Services

Hi Erin,

Thank you for your time and working on this clause. This alternate language will work for me. Please let me know of any next steps, etc.

Thanks so much.  
Meghan

On Mon, Apr 8, 2019 at 4:48 PM Erin Rauch <[erauch@gmu.edu](mailto:erauch@gmu.edu)> wrote:

Hi Meghan,

I can replace the insurance clause in the sample contract with the following:

**INSURANCE:** The Contractor shall maintain all insurance necessary with respect to the services provided to Mason. The Contractor further certifies that they will maintain the insurance coverage during the entire term of the Contract and that all insurance is to be placed with insurers with a current reasonable A.M. Best's rating authorized to sell insurance in the Commonwealth of Virginia by the Virginia State Corporation Commission. The Commonwealth of Virginia and Mason shall be named as an additional insured.

1. Workers' Compensation insurance for statutory benefits and Employers' Liability with limits of at least \$100,000. In some cases, Workers' Compensation Insurance and Employer's Liability Insurance may not be required. Workers' Compensation insurance is required when the contractor has three (3) or more employees.
2. Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The Commonwealth of Virginia and Mason must be named as an additional insured and so endorsed on the policy.
3. Automobile Liability - \$1,000,000 combined single limit. (Required only if a motor vehicle not owned by the Commonwealth is to be used in the performance of the contract. Contractor must assure that the required coverage is maintained by the Contractor (or third party owner of such motor vehicle.)

By requiring the above minimum insurance, the University shall not be deemed or construed to have assessed the risk that may be applicable to the Contractor. The Contractor shall assess its own risks and if it deems appropriate and/or prudent, maintain higher limits and or broader coverage