



Purchasing Department
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March 3, 2020

Ms. Meghan Reese
ographybmatbr@gmail.com
590 15th Street S, #449
Arlington, VA 22202

**Subject: Contract Renewal GMU-1555-19-01, Photography/Videography Services
Renewal (1) of 4**

Dear Ms. Reese:

As you are probably aware, our current subject Contract will expire on April 23, 2020. At this time George Mason University would like to renew the above contract at the current terms, conditions and price schedule for an additional one-year period. The renewal period shall be April 24, 2020 to April 23, 2021. There will be three (3) one-year renewal options remaining on the Contract.

If you are in agreement, at your earliest convenience, please sign below and either fax, scan or mail your response to my attention. All other terms and conditions of GMU-1555-19-01 shall remain unchanged and in full force and effect.

If you have any questions or concerns, please contact me at (703) 993-2646 or email erauch@gmu.edu.

Sincerely,

Erin Rauch, CPPB, VCO
Assistant Director / Procurement Officer

George Mason University

(Signature)

James F. Russell

(Printed Name)

Director, Purchasing

(Title)

3-6-20

(Date)

Meghan Reese

(Signature)

Meghan A.T.B. Reese

(Printed Name)

Producer/Photographer

(Title)

3/5/2020

(Date)