



Purchasing Department
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<http://fiscal.gmu.edu/purchasing/>

August 17, 2021

Ms. Kathleen Gural
Skehan Communications, LLC
1312 Richie Road
Capitol Heights, Maryland 20743

Subject: Contract Renewal Option Year 2 of 4: GMU-1607-20-02

Dear Ms. Gural,

George Mason University wishes to renew the above contract for the period of December 4, 2021 through December 3, 2022. Contractor shall continue to provide live broadcast and webstream services to George Mason University Television (GMU-TV) in support of Commencement held at the EagleBank Arena. Pricing shall be in accordance with GMU-1607-20-02. There will be two (2) one-year optional renewals remaining on this contract.

Any services required under this contract renewal period will be on an as needed or as required basis only. Mason will issue a Purchase Order (PO) to your firm for release of funding and approval to move forward with any required work.

All other terms and conditions of Contract GMU-1607-20-02 shall remain in full effect and unchanged.

Contract Administrator for this contract shall remain, Richard Wood General Manager/Executive Producer, GMU-TV, Information Technology Services; rwood@gmu.edu (703)-993-3166

If you agree, at your earliest convenience, please sign below and email me your response.

If you have any questions or concerns, please contact me at (703) 993-3599 or email mroger19@gmu.edu.

Sincerely,

Michele Rogers
Senior Buyer

DocuSigned by:

SIGNATURE _____ DATE 8/18/2021
2DBEB769FC4AF4D0...
PRINTED NAME Kathleen L. Gural TITLE CFO

DocuSigned by:

GMU SIGNATURE _____ DATE _____
2F61E096C77E4DC
PRINTED NAME Jim Russell TITLE Director of Purchasing (DOP)