



Purchasing Department
Mailing Address: 4400 University Drive, Mailstop 3C5
Street Address: 4441 George Mason Boulevard, 4th Floor, Suite 4200
Fairfax, Va. 22030
Voice: 703.993.2580 | Fax: 703.993.2589

March 17, 2020

RFP ADDENDUM #2

Reference – Request for Proposal:
Title:

GMU-1646-20
Research Administration Software
System
March 04, 2020
George Mason University

Dated:
For Delivery To:

The following changes are hereby incorporated into the aforementioned RFP:

Please make sure to sign and include this addendum and all other addendums issued under this RFP with your offer/proposal.

- 1. George Mason University is extending the Proposal Submission Deadline for RFP GMU-1646-20 out until 2:00PM (EST) on April 06, 2020 (A Two Week Extension).**

All proposals/responses to RFP GMU-1646-20 will now be due on **April 06, 2020 at 2:00PM (EST)**. The RFP schedule has been updated below as follows. Please note that as the situation with the outbreak of the CORONAVIRUS/COVID-19 evolves and changes this schedule may be subject to change.

2. Please note that, due to the evolving situation with the CORONAVIRUS/COVID-19, GMU is considering accepting electronic submission of proposals and will have a Third (3rd) Addendum issued and posted no later than 5:00PM on Thursday, March 19th, 2020 outlining instructions and guidelines on how offerors can submit their proposals electronically.

I. RFP SCHEDULE (Subject to Change):

- Issue in eVA: 03/04/2020
- Advertise in Washington Post: 03/05/2020
- Vendors submit questions by: 03/10/2020 by 4:00 PM EST
- Post Question Responses: 03/12/2020 by 5:00 PM EST
- Proposals Due: 04/06/2020 @ 2:00 PM EST
- Proposals to Committee: 04/07/2020
- Review and Score Proposals: 04/07/2020 – 04/21/2020
- Scores to Purchasing: 04/21/2020
- Oral presentations (if necessary): To Be Determined (TBD)
- Negotiations/BAFO: To Be Determined (TBD)
- ASRB Review: 4-6 Weeks
- Award: Week of 06/01/2020 (TENTATIVE)
- Contract Start Date: TBD

Please sign and include this addendum as part of your offer.

In Compliance With this RFP And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Goods/Services required by this RFP at the prices indicated in the pricing schedule, and the undersigned hereby certifies that all information provided below and in any schedule hereto is true, correct, and complete.

Name and Address of Firm:

_____	Date: _____
_____	By: _____
_____	Title: _____
Fed ID No: _____	Signature: _____
Email: _____	Phone: _____

Sincerely,
Katherine Sirotin
Assistant Director, Purchasing (VCO, CUPO)
Purchasing Department
George Mason University