

## James Russell

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**From:** Mike Sims <mike.sims@barbri.com>  
**Sent:** Thursday, February 2, 2023 1:09 PM  
**To:** James Russell  
**Subject:** RE: Contract Renewal

Good afternoon James,

Thank you for catching this expiration. We should have caught it on our side as well.

Renewing under the previous terms is acceptable to BARBRI.

All of us here look forward to continuing to be of service to GMU.

Mike

**Mike Sims**  
*President*



12222 Merit Drive  
Suite 1340  
Dallas, TX 75251  
**Office:** 214.932.0920  
**Cell:** 214.542.0315

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**From:** James Russell <jrussell@gmu.edu>  
**Sent:** Thursday, February 2, 2023 12:01 PM  
**To:** Mike Sims <mike.sims@barbri.com>  
**Subject:** Contract Renewal

Hello:

As you are probably aware our contract, GMU-1778-22, expired on Jan 2, 2023. Due to an administrative oversight on our part our request for renewal was not sent out. At this time we would like to renew the contract for another one year period at the current terms, conditions and prices. If you are in agreement simply respond in the affirmative. No further paperwork will be required.

Thank you.

James F. Russell  
Purchasing Director