



Purchasing Department
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September 22, 2023

Ms. Carrie Coward
President
Summit Search Solutions Inc
369 North Fork Road
Black Mountain NC 28711

**Subject: Contract Renewal GMU-1826-23, Recruitment Services- Contingency and Retained
Renewal (1) of 4**

Dear Ms. Coward:

As you are probably aware, our current subject contract will expire on September 30, 2023. At this time George Mason University would like to renew the above contract at the current terms, conditions and price schedule for an additional one-year period. The renewal period shall be October 1, 2023 to September 30, 2024. There will be three (3) one-year renewal option remaining on the contract.

If you are in agreement, at your earliest convenience, please sign below. All other terms and conditions of GMU-1826-23 shall remain unchanged and in full force and effect.

If you have any questions or concerns, please contact me by email ssiddall@gmu.edu.

Sincerely,

Sara Siddall
Strategic Sourcing Manager

Summit Search Solutions

Carrie Coward
(Signature)

Carrie Coward
(Printed Name)

President
(Title)

9/25/2023
(Date)

George Mason University

James Russell
(Signature)

James F. Russell
(Printed Name)

Director, Purchasing
(Title)

9/25/2023
(Date)