

**From:** [Michelle Eisenberg](#)  
**To:** [James Russell](#)  
**Subject:** RE: Contract renewal  
**Date:** Wednesday, September 13, 2023 3:30:15 PM

---

James, thank you for being in touch.

We are in agreement; would be happy to receive work from GMU.

Kind regards,  
Michelle Eisenberg

**Michelle Eisenberg**  
*Executive Director*  
Pronouns: she/her/hers

**CONSERVATION CENTER  
FOR ART & HISTORIC ARTIFACTS**

*t* 215.545.0613  
*f* 215.735.9313

264 S. 23<sup>rd</sup> Street  
Philadelphia, PA 19103

[CCAHA.ORG](https://ccaaha.org)

*This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. Any views or opinions presented in this email are solely those of the author and do not necessarily represent those of CCAHA.*

---

**From:** James Russell  
**Sent:** Wednesday, September 13, 2023 3:22 PM  
**To:** Michelle Eisenberg <[meisenberg@ccaaha.org](mailto:meisenberg@ccaaha.org)>  
**Subject:** Contract renewal

Hello:

We recently switched to a new contract system and as a result some of our contracts did not renew on time. At this time would like to renew our current contract, GMU-1579-19-01, for a fifth and final year ending 7/31/24. If you are in agreement please respond in the affirmative. No further paperwork will be required.

I apologize for the oversight.

Thank you.

James F. Russell  
Purchasing Director